

IDC DEFENSE RESOURCES AND MILEAGE REIMBURSEMENT REQUEST FORM

Attach Original Invoices and Proof of Payment

System Information			
System Name:		Date:	
Quarter:		Year:	
Invoice Number:		Grant Number:	

Managing Defender / Project Director		Billing Address	
Name:		Address:	
Title:		City:	
Email:		State:	Utah
Phone:		Zip:	

Defense Resources						
Date	Case No.	Vendor Name	Resource Description	Cost/Rate	Units	Line Total
Defense Resources Subtotal:						

Mileage					
Date	Attorney Name	Travel Description	Rate	Miles	Line Total
			\$0.62		
			\$0.62		
			\$0.62		
			\$0.62		
			\$0.62		
			\$0.62		
			\$0.62		
Mileage Subtotal:					

Total Expenses for Billing Period:	
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<i>I, the undersigned managing defender and/or project director, certify that the information provided in this invoice is true and correct and in accordance with the laws of the State of Utah. The system's budget for defense resources and/or mileage has been exhausted for the system's fiscal year and the expenses claimed were reasonable and necessary to provide effective assistance of counsel.</i>	<div style="border-top: 1px solid black; height: 20px; width: 100%;"></div> Managing Defender / Project Director Signature
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The Utah Indigent Defense Commission shall reimburse grantee systems in a 3rd through 6th class county for certain defense resources and mileage for round trips of 50 or more miles, as outlined in the Assurances, Conditions, Certifications, and Requirements attachment of the grant award agreement. Individual defense resources exceeding \$500 require written pre-authorization from the IDC and System using the IDC Defense Resources Overage Pre-Authorization Form. Mileage must be tracked by the indigent defense provider using the IDC Mileage Tracking Form. Forms can be found at: <https://idc.utah.gov/grants/grant-management-system>