

CARBON COUNTY PUBLIC DEFENDER RFP

Carbon County is currently accepting resumes from qualified attorneys who are interested in providing PART-TIME INDIGENT DEFENSE FOR JUSTICE COURT MATTERS as an independent contractor.

This position is partially funded by the Indigent Defense Commission and is subject to annual grant approval.

This position would render legal services for indigent clients in the Carbon County Justice Court and East Carbon City Justice Court for Class B and Class C misdemeanor criminal charges.

Major Duties and Responsibilities include but are not limited to:

- Serves as defense attorney for indigent criminal defendants who are entitled by law to assistance of counsel.
- Prepares for and appears with clients at all pretrial and trial proceedings and hearings.
- Conducts investigations; obtains formal and informal discovery; develops a theory of the case; research legal issues, prepares, files, and argues appropriate motions.
- Negotiate settlements or changes of plea.
- Interviews clients to evaluate evidence and assess strength of case.
- Analyzes charging documents, police reports and discovery material and evidence for assigned criminal cases.
- Prepares trial briefs and conducts all phases of trial in court, including jury trials.
- Recommends bond and participates in bond hearings.
- Reviews petitions for probation revocations.
- Participates in sentencing hearing
- Prepares motions for a new trial.
- Develops overall defense strategies.
- Comply with IDC grant requirements.
- Keeps current with the statutes, rules, and cases regarding both procedural and substantive legal issues.
- Attend Carbon County Justice Court law and motion calendar on Thursdays by WebEx Video.
- Attend East Carbon City Justice Court law and motion calendar on the first Friday of the month at 1:30 PM.
- Attend all special setting hearings (either in person or WebEx)
- Meet with clients prior to all Court appearances either in person or virtually

Knowledge Skills and Abilities:

- Knowledge of legal and court policies, procedures, practices, terminology, and systems; state and federal laws; rules and regulations.
- Knowledge of the principles and practices of law enforcement
- Excellent verbal and written communication skills
- Skilled in negotiation, problem-solving and decision-making practices

- Self-motivated
- Ability to remain flexible
- Client-oriented and customer service skills
- Capable of spotting and framing issues to advance the client's interests.
- Ability to establish and maintain effective working relationships with clients, prosecutors, witnesses, and judges/ court personnel.

Qualifications

- Applicants must be licensed to practice law in the state of Utah and be a member in good standing with the Utah State Bar Association.
- Applicants will be evaluated based on relevant experience and reputation.
- Candidates may also be evaluated based on their performance in an interview held with the managing public defender.

COMPENSATION

MONTHLY FLAT FEE OF \$1,900 (\$22,800 Annually)

Applying

Please email a cover letter, resume, and at least three professional references to **robert@oliver.law**