

INVITATION FOR PROPOSAL
SEVIER & SANPETE COUNTIES
FELONY AND FAMILY RECOVERY COURTS & JUVENILE CONFLICT COUNSEL

SEVIER AND SANPETE Counties are soliciting bids to obtain well-qualified Drug/Recovery Court Defense Provider(s) and Juvenile Court Defense Provider(s), attorneys or law firm, to provide the following indigent representation in the Sixth District and Juvenile Courts in and for Sevier and Sanpete Counties.

Successful bidders will be required to provide all relevant indigent services and resources in district and juvenile court as outlined in U.C.A. §§62A-4a-101 et. seq., 78B-22-101 et. seq., and 78A-6-101 et. seq. (renumbered 80-1-101, et. seq.) There are three contracts available for the following:

1. Sevier Parental/Delinquency Conflict & Sanpete/Sevier Family Recovery Court
2. Sanpete County Felony Drug Court Provider
3. Sanpete County Child Welfare/Parental Defense Provider

Contract Details:

- Court dates (subject to change):
 - Sevier Juvenile Court: Wednesday mornings and afternoons in Richfield. Some hearings may be held via WebEx.
 - Sanpete Juvenile Court: Tuesday mornings and afternoons in Manti. Some hearings may be held via WebEx.
 - Sanpete/Sevier Family Recovery Court: Every other Thursday in Manti/WebEx, beginning at 10:00 a.m. until 11:30 a.m.
 - Sanpete County Felony Drug Court: Every-other Thursday in Manti/WebEx, beginning at 7:30 a.m. until 10:00 a.m.
 - Special Settings: Detention Hearings, Shelter Hearings, Family Team Meetings, Trials, Mediations, Evidentiary Hearings, Order to Show Cause hearings, and conflict Judge settings, Monday through Friday, as scheduled by each court. Drug/Recovery Court Providers will also be expected to attend drug court board meetings or other similar shareholding meetings.
- Compensation:
 - There three contracts available:
 - The Sevier County Parental/Delinquency Conflict & Sanpete/Sevier Family Recovery Court Contract will be paid at a rate of \$3,500.00 per month (\$42,000.00, annually).
 - The Sanpete County Felony Drug Court Contract will be paid at a rate of \$2,340.01 per quarter (\$9,360.04, annually).
 - The Sanpete Child Welfare/Parental Defense Contract will be paid at the rate of \$10,116.78 per quarter (\$40,467.12).
 - Defense Resources (experts, investigators, transcripts, etc.) will be paid for by the County upon prior approval.

- Contract Length: The term for the contracts is for one year (07/01/23 – 06/30/24), with an option to extend upon mutual agreement.

Responsive bids must detail and include a cover letter regarding how the successful Defense Service Provider will adequately provide the required services and resources to indigent individuals in the applicable courts. Preference will be given to bidders with prior juvenile court and drug court experience. Preference will also be given to bidders wanting to fulfil more than one contract.

Successful bidders will be required to comply with the State of Utah's standards of representation related to the Indigent Defense Commission Grant, including but not limited to: Compliance with IDC's Core Principles (idc.utah.gov), willingness to adjust and comply with all requirements required by the State of Utah, complete adherence to the Utah Rules of Professional Conduct, total caseload tracking and reporting, record retention and individual attorney performance review, so long as it does not violate attorney client privilege.

Successful bidders should be available to begin work as soon as able.

The Managing Public Defender reserves the right to accept or reject any and all bids or any configuration of bids as the County deems necessary to fulfill the County's obligation to provide competent legal defense for indigent persons within Wayne County.

Sealed bids are to be submitted to the **Labrum Law and Investment Group** office at 30 E 200 N, P.O. Box 217, Richfield, Utah 84701 no later than 5:00 p.m., July 21, 2023. The sealed envelope must be labeled with submitter's contact information and must designate which contract is being sought. Any entity applying for multiple contracts must submit separate bids for each one.

Bids may also be submitted by emailing all required information to **sevierwaynepd@gmail.com**. The bids will then be considered by the Managing Public Defender. After bid opening, further discussions or interviews may be conducted and revisions of the proposals allowed. It is anticipated that final award of the contract will be made in the next available duly noticed Commission Meetings.

If you require more information, please contact JoHanna Williams, Managing Public Defender, at 30 E 200 N, Richfield, Utah 84701 or call (435) 896-1800. You may also email your inquiries to JoHanna Williams (sevierwaynepd@gmail.com).